

Spiritual Formation 2022-2023

Campus Ministry Leader

Job Description

The primary purpose of the Campus Ministry Leader at Simpson University is to assist the Director of Spiritual Formation and Campus Ministry Coordinator in all duties related to various aspects of campus ministry on campus, including but not limited to planning and implementing spiritual formation activities, prayer events, worship experiences, community groups, Bible studies, and support for weekly Chapel programs. This leadership role will require an average of 5-8 hours per week. Like all student leaders, Campus Ministry Leaders are required to sign the Student Leadership Covenant and Student Contract upon acceptance of this position.



Compensation:

A \$2,000 scholarship will be given to each student in this position. It will be dispersed over the course of 1 full academic year, equal in amount to \$1,000/semester. Consult with Financial Aid to ensure scholarship eligibility before accepting the position.

Prerequisites & Qualifications:

1. Demonstrates an active faith development, intentionally growing in their relationship with Jesus Christ and living consistent with the university Mission, Vision, and Values.
2. Enrolled as a full time student and in good standing with the University.
3. Proficient in academic pursuits (with a cumulative 2.5 GPA), in good standing with Student Development guidelines, Chapel attendance, and the Simpson University community as a whole.
4. Holds at least a sophomore standing and possesses the heart and the skills necessary for administrative responsibility.
5. Ability to interact professionally with persons related or unrelated to Simpson University.
6. A teachable spirit, possesses organizational skill, attention to detail, and demonstrates leadership abilities as well as the ability to deal appropriately with confidential information.
7. Possesses a working knowledge of Microsoft programs (i.e. PowerPoint, Word, Excel, Outlook, etc.) or at least a willingness to be trained.
8. Limit outside commitments to 10-15 hours (including other on campus employment by Simpson University) with supervisor approval.

Core Responsibilities:

1. Actively seek and discern what the Holy Spirit is doing on campus and in the lives of students through spiritual listening, thoughtful conversation, and prayer. Seek out how God is inviting you to participate with Him in ministry.
2. Meet with the Campus Ministry Coordinator to discuss the vision and direction for projects.
3. Assist the Campus Ministry Coordinator in the planning and implementation of spiritual formation activities, prayer events, worship experiences, community groups, Bible studies, and support for weekly Chapel programs.
4. Coordinate, facilitate, and/or support small group Bible study efforts through regular meetings, chapel announcements, flyers, creative promotions, etc.
5. Perform administrative tasks associated with student programming, such as planning, recording attendance, reporting, writing thank you notes, etc.
6. Frequently be present at chapel and other spiritual formation events and prepared to pray with students.
7. Faithfully attend all Student Leadership Training and Campus Ministry Team Meetings.
8. Meet regularly with Campus Ministry Coordinator individually and as a Team.
9. Schedule a minimum of two (2) weekly fixed office hours and an average of 5-8 hours of work per week dedicated to student leadership responsibilities.
10. Implement a minimum of one ongoing individual campus ministry and participate in two Campus Ministry Team campus-wide events (e.g., Worship Night, Prayer Vigil, etc.) each semester.
11. Support other Community Outreach, Spiritual Formation, and Campus Life Student Leadership activities and events voluntarily and as assigned. All Student Leaders participate in New Student Orientation.

Required Dates of Attendance:

- New Student Leadership spring retreat – March 26th, 2022
- Student Leadership training (August and January) - August 25th - September 4th, 2022 & January 12-15th, 2023
- New Student Orientation (August and January)
- Student Leadership Banquet – April 19th, 2023
- Ongoing training and leadership celebration events

Dates of Leadership Commitment:

August 25th - September 4th, 2022 through May 13th, 2023