

# ***Simpson University***

## **Spiritual Formation**

**2021 – 2022**

### **WorldSERVE Assistant**

The WorldSERVE Assistant partners with the Director of Spiritual Formation in the planning and implementation of the WorldSERVE program at Simpson University. Specifically, student assistants will contribute to mobilizing, planning, implementation, logistics, and follow up of the student mission teams. *This leadership role will require an average of 5 hours of work per week in the fall and 8 hours of work per week in the spring.*

#### **Qualifications**

1. A committed Christian who has a personal relationship with Jesus Christ and whose faith is actively being integrated into his or her daily life.
2. Enrolled as a full time student at Simpson University.
3. Proficient in academic pursuits (GPA 2.25), in good standing with Student Development guidelines, Chapel attendance, and the Simpson University community as a whole
4. Committed to supporting and participating in ministry and mission.
5. Respects authority, possesses organizational skills, attention to detail, a teachable spirit, and demonstrates leadership potential/abilities as well as the ability to deal appropriately with confidential material.
6. Possesses a working knowledge of Microsoft programs (i.e. PowerPoint, Word, Excel, Outlook, etc.) or at least a willingness to be trained.
7. Be able to be trained in managed missions.
8. Demonstrates a lifestyle in accordance with the doctrinal and conduct statements of the University.

#### **Responsibilities**

1. Assists in planning and executing WorldSERVE Sharing Night and the WorldSERVE Chapel.
2. Promotes the WorldSERVE program to the Simpson University community.
3. Participate in WorldSERVE mobilization efforts for team leaders and team members.
4. Participates and provide support for team leader meetings, beginning in mid-October including fundraising for the WorldSERVE program.
5. Meet regularly the WorldSERVE student team leaders for prayer, discipleship, and administration support.
6. Plan, implement, and lead WorldSERVE training retreats.
7. Faithfully attend all trainings (listed below) and weekly WorldSERVE Team meetings.
8. Commitment to the Simpson University Student Leadership Covenant.

### **Scholarship & Important Dates**

A \$2000 scholarship will be given to each student in this position. It will be dispersed over the course of 1 full academic year, equal in amount to \$1000/semester.

An important part of this student leadership position is the training and investment by Student Development staff, Spiritual Formation staff, and in particular, the Assistant Director of Spiritual Formation. We hope that this will be an opportunity not only to serve fellow students but to grow by professional development, hands-on skill sharing, and spiritual guidance. Spiritual Formation Leaders need to be present at all of the training listed in the student leadership covenant.

### **Dates of Leadership Commitment:**

**Selection Process** A process of application and interview will select the new WorldSERVE Assistant. This will include the Coordinator for Student Missions and representatives from the Spiritual Formation Office.